



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, SEPTEMBER 20, 2023
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M. Brunson
Vice Mayor Brandon Smith
Commissioner Marvin Price
Commissioner Joy B. Smith
Commissioner Dr. Katrina V. Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. PLEDGE OF ALLEGIANCE**
- 5. PRESENTATIONS**
 - 1. Proclamation: Hispanic Heritage Month**
 - 2. Presentation: Minor Home Repair Awards**
- 6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION**
- 7. ADVISORY BOARD PRESENTATIONS**
- 8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT**
 - 1. Law Enforcement’s Monthly Statistics Report**
[ITEM 8 - WP-Law Enforcement Monthly Statistics Report - 08-2023](#)
- 9. APPROVAL OF MINUTES**
 - 1. June 21, 2023 - Regular Meeting Minutes**
[ITEM 9-1 - June 21, 2023 Regular Commission Meeting Minutes](#)
 - 2. June 28, 2023 - Special Commission Meeting Minutes**
[ITEM 9-2 - June 28, 2023 - Special Commission Meeting Minutes](#)
 - 3. August 2, 2023 Special Commission Meeting Minutes**
[ITEM 9-3 - August 2, 2023 - Special City Commission Meeting Minutes](#)
- 10. RESOLUTIONS – CONSENT ITEMS**
 - 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE THE ATTACHED SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF WEST PARK AND BROWARD COUNTY FOR PARTICIPATING IN THE CONSOLIDATED REGIONAL E-911 COMMUNICATIONS SYSTEM; PROVIDING FOR TRANSMITTAL; PROVIDING**

FOR AN EFFECTIVE DATE

(Resolution 2023-143)

[RESO. 2023-143 - West Park - Executing Second Amendment Agreement with Broward County
\(Regional E-911 Communications\)](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ACCEPTING THE ATTACHED FISCAL YEAR 2023-2024 YOUTH FORCE CONTRACT NO. 20-4245 WITH THE CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY (CSC) AND THE CITY OF WEST PARK; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-144)

[RESO. 2023-144 - West Park - CSC YouthFORCE 2023-24 - Contract No. 20-4245](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF THREE THOUSAND DOLLARS TO KAMARA AUTO REPAIR, INC. RELATING TO THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID GRANT AGREEMENT; PROVIDING FOR FINANCIAL AND TECHNICAL ASSISTANCE; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-145)

[RESO. 2023-145 - West Park - Mom and Pop Grant Award - Kamara Auto Repair](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF THREE THOUSAND DOLLARS TO TRINITY WATER RESTORATION SERVICE INC RELATING TO THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID GRANT AGREEMENT; PROVIDING FOR FINANCIAL AND TECHNICAL ASSISTANCE; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-146)

[RESO. 2023-146 - West Park - Mom and Pop Grant Award - Trinity Water Restoration Service](#)

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF THREE THOUSAND DOLLARS TO YOU ARE WORTH MORE THAN RUBIES LLC. RELATING TO THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID GRANT AGREEMENT; PROVIDING FOR FINANCIAL AND TECHNICAL ASSISTANCE; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-147)

[RESO. 2023-147 - West Park - Mom and Pop Grant Award - You Are Worth More Than Rubies](#)

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A GRANT AWARD IN THE AMOUNT OF THREE THOUSAND DOLLARS TO BRICKELL CLEANING SERVICE INC. RELATING TO THE MOM AND POP SMALL BUSINESS GRANT PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID GRANT AGREEMENT; PROVIDING

FOR FINANCIAL AND TECHNICAL ASSISTANCE; PROVIDING FOR AN ALLOCATION OF FUNDS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-148)

[RESO. 2023-148 - West Park - Mom and Pop Grant Award - Brickell Cleaning Service](#)

7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE A SECOND AMENDMENT TO THE AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK FOR FUNDING AND ADMINISTRATION OF 46TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR INFILL LOT DEVELOPMENT PROJECT PREDEVELOPMENT COSTS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-149)

[RESO. 2023-149 - West Park - Executing Second Amendment to CDBG 46th Year Agreement for InFill Lot Development](#)

8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE A SECOND AMENDMENT TO THE AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK FOR FUNDING AND ADMINISTRATION OF THE 47TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR MCTYRE PARK CULTURAL CENTER PHASE II AMPHITHEATER BATHROOM PROJECT; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-150)

[RESO. 2023-150 - West Park - Executing Second Amendment to CDBG 47th Year Agreement for Cultural Center](#)

9. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE A FIRST AMENDMENT TO THE AGREEMENT BETWEEN BROWARD COUNTY AND THE CITY OF WEST PARK FOR FUNDING AND ADMINISTRATION OF 48TH YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR SIDEWALK RESTORATION AND ADA COMPLIANCE; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-151)

[RESO. 2023-151 - West Park - Executing First Amendment to CDBG 48th Year Agreement for City Sidewalk Restoration](#)

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, ADOPTING THE CITY OF WEST PARK’S 2024 STATE LEGISLATIVE PRIORITY LIST, ATTACHED HERETO AS EXHIBIT “A”; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE NECESSARY ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2023-152)

[RESO. 2023-152 - West Park - Adopting State Legislative Priority List](#)

12. RESOLUTIONS – (PUBLIC HEARING)

1. None.

13. ORDINANCES – FIRST READING

1. None.

14. ORDINANCES – SECOND READING (PUBLIC HEARING)

1. None.

15. CITY MANAGER’S REPORT

1. **Cultivating Collaboration for Electric Charging Stations**
[ITEM 15-1 - Cultivating Collaboration for Electric Vehicle Charging Stations](#)
2. **Collaboration with Broward County Library**
[ITEM 15-2 - Collaboration with Broward County Library](#)
3. **Upcoming Commission Meetings**
[ITEM 15-3 - Upcoming Commission Meetings](#)
4. **Broward County’s Request to Support Countywide Edward Byrne Memorial Justice Assistance Grant**
[ITEM 15-4 - Broward Countys Request to Support Countywide Edward Byrne Memorial Justice Assistance](#)
5. **Halloween “Spooktacular” Event**
[ITEM 15-5 - Halloween Spooktacular Event](#)
6. **Monthly Free Fresh Food Giveaway**
[ITEM 15-6 - Free Fresh Food Distribution “ September 23, 2023](#)
7. **Non-Exclusive Space Usage Agreement between the Archdiocese of Miami & District BSO**
[ITEM 15-7 - Non-Exclusive Space Usage Agreement Between the Archdiocese of Miami & District BSO](#)
8. **Monthly Budget Report**
[ITEM 15-8 - Monthly Budget Report - August, 2023](#)

16. OLD BUSINESS

1. **Digital Business Cards**

17. NEW BUSINESS

18. FUTURE AGENDA ITEMS

19. FOR THE GOOD OF THE ORDER & COMMISSIONER COMMENTS / ANNOUNCEMENTS

20. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.